

**ROTC GRADUATE SCHOOL OPTION FOR ACTIVE DUTY SERVICE OBLIGATION (ADSO) CONTRACT**  
**U.S. Army Cadet Command Supplemental Service Agreement**  
**Career Satisfaction Program (CSP) – Graduate School Option for ADSO**  
The proponent agency is the Office of the Deputy Chief of Staff, G-1 (Director of Military Personnel Management (DMPM)).

**Authority:** Title 10, United States Code, Sections 3013, 4301, and 4334; Executive Order 9397; and DODD 1322.10.

**Principal Purpose(s):** To specify and record the contractual agreements and obligations for participation in the Army's Career Satisfaction Program (CSP) – Graduate School Option for Active Duty Service Obligation.

**Routine Use(s):** This form will be maintained in the Cadet's military personnel records and become a permanent part of the subject individual's official personnel records as confirmation of contracting, obligation, and agreements. All uses of this form are internal to the U.S. Army.

**Disclosure:** Disclosure of the SSN and other personnel information is voluntary. However, failure to provide the required information may result in denial of participation in the Army's CSP – Graduate School Option for Active Duty Service Obligation.

\_\_\_\_\_  
Name (Last, First, MI)

\_\_\_\_\_  
Full SSN

\_\_\_\_\_  
University/School

\_\_\_\_\_  
Address of Record

\_\_\_\_\_  
Graduation Date

\_\_\_\_\_  
ROTC FICE

**Agreement of Cadet**

Under the terms of the Graduate School Option for ADSO, I request the opportunity to attend graduate school in a discipline of my choice from an accredited institution as approved by Human Resources Command (HRC). In exchange for receiving the opportunity to attend graduate school, as stated above, I hereby agree to incur an additional three (3) years to my commissioning ADSO depending on my ROTC scholarship level. For scholarships or non-scholarships incurring a three (3) year commissioning ADSO, my new Active Federal Commissioned Service ADSO will be six (6) years. For scholarships incurring a four (4) year commissioning ADSO, my new Active Federal Commissioned Service ADSO will be seven (7) years.

**Agreement of the Department of the Army**

In consideration of the agreement by the Cadet above, the Department of the Army agrees to send me to graduate school between my 6th and 11th year of Active Federal Commissioned Service and after I have attained the rank of captain. Prior to my 6<sup>th</sup> year of commissioned active duty service I may request to attend graduate school only if supported by my Branch Manager.

**Acknowledgement/Statement of Understanding**

I understand that the ADSO incurred pursuant to the Army's CSP – Graduate School Option for ADSO as stated above is in addition to my initial ROTC 3 or 4 year ADSO I incurred pursuant to AR 350-100 and the terms of my ROTC contract (CC Pam 145-4, DA Form 597-3). I further understand that the ADSO incurred pursuant to the Army's CSP – Graduate School Option for ADSO as stated above must be served consecutively with any other ADSO I may have incurred pursuant to the Army's CSP – Branch or Post for ADSO. I understand that the ADSO incurred pursuant to the Army's CSP – Graduate School Option for ADSO will be served consecutively and not concurrently with my initial ROTC 3 or 4 year ADSO and will begin on the day after my initial ROTC 3 or 4 year ADSO is completed. Thereafter, the ADSO incurred pursuant to the Graduate School Option for ADSO will be served concurrently with any other non-statutory ADSOs, unless otherwise provided by law or contract. If I am an ROTC scholarship Cadet, I understand that upon completion of my initial ROTC scholarship 4 year ADSO, I will have satisfied the terms of my Cadet service agreement and that I will not be subject to reimbursement for a pro-rata share of the cost of my ROTC scholarship if I fail for any reason to serve any part of the ADSO incurred pursuant to the Army's CSP – Graduate School Option for ADSO. I understand that this agreement does not supersede or replace my Cadet service agreement and that I continue to be bound by all of the terms and conditions of my Cadet service agreement. I understand that this agreement is contingent upon my satisfying all of the necessary requirements for graduation and commissioning. I understand that under the Graduate School Option for ADSO I will secure the option to:

a. Attend a fully funded, full-time, accredited graduate program of my choosing in the United States for up to 24 months. Graduate programs not eligible under this contract include those that grant professional degrees to practice, medicine, dentistry, veterinary medicine, or the seminary (attainment of these degrees are managed under separate Army programs). I understand that it is my responsibility to gain admission to a graduate program and university.

b. Continue to receive full pay and benefits during such graduate school attendance.

c. I understand that if I subsequently receive an assignment to the U.S. Military Academy (USMA), or a functional area, or other assignment requiring an advanced degree, and I have not yet attended graduate school pursuant to this contract, this option becomes void.

d. I understand my selection to the grade of captain will constitute the first validation of my continued eligibility to participate in the Graduate School Option for ADSO.

e. In addition, prior to attendance in a graduate program, HRC will screen my personnel file to ensure that I am not flagged, am eligible for favorable personnel actions, and have no derogatory information that would preclude me from attending a fully funded graduate degree program.

f. Prior to executing my Graduate School Option I will contact HRC informing them of my intent.

g. The DCS, G-1 of the United States Army is the final approval authority for officers to be removed from the Graduate School Option for ADSO. This authority will not be delegated below the rank of Brigadier General.

h. I understand that upon completing my graduate school option ADSO of 3-years, my option to attend a fully funded graduate program under the Graduate School Option for ADSO will vest. Thereafter, unless suspended from favorable personnel actions, I will have secured assignment to a fully funded graduate program for a period of up to 24 months.

i. I understand that between my 5th and 10th year of Active Federal Commissioned Service (AFCS), I will apply through my assignment officer at HRC to begin graduate school not later than my 11th year of AFCS. At my option and according to the needs of the Army, I may request to defer graduate school attendance beyond my 11th year of AFCS. I will so notify my assignment officer of my desire to defer graduate school attendance prior to my 10th year of AFCS. I understand that if I choose to defer the start of graduate school after my 11th year of AFCS, or if I have elected to also participate in the Branch or Post for ADSO Programs, I may be required to serve longer than 15 years of AFCS in order to satisfy my graduate school ADSO.

j. I understand that the CSP Graduate School Option for ADSO is subject to the availability of funds. If the Army has not programmed funding in the Program Objective Memorandum for my graduate school by the time I complete my commissioning ADSO, I will have the option to void this contract before serving any part of my graduate school option ADSO.

k. I understand that I may remain on active duty without prejudice if I elect not to exercise my graduate school option. I further understand that if I elect not to exercise my graduate school option I must still satisfy the 36 month ADSO incurred in exchange for having the opportunity to attend graduate school pursuant to AR 350-100.

l. I understand that if I elect to exercise my graduate school option, I will incur a 3 month active duty service obligation for each month of graduate school attendance to a maximum ADSO of 72 months. I also understand that a minimum of 36 months of this obligation must be served after graduate school attendance. Up to a maximum of 36 months of active duty service subsequent to expiration of option ADSO and prior to graduate school attendance will reduce my total ADSO for attending graduate school. Given the foregoing, I understand that should I secure the option to attend graduate school under the Army's CSP Graduate School Option for ADSO, and then exercise that option by beginning school before my 11th year on active duty service, my maximum total period of obligated active duty service would not exceed 15 years. I understand that if I choose to defer the start of graduate school after my 11th year of active duty service, or if I have elected to also participate in the Army's CSP Branch or Post for ADSO, I may be required to serve longer than 15 years on active duty in order to satisfy my graduate school ADSO.

m. I understand that I will incur a minimum utilization assignment of 36 months upon completion of graduate school. The specifics of this utilization will be IAW the guidelines prescribed by my branch or functional area as listed in DA Pam 600-3 and AR 621-108.

n. IAW 10 U.S.C. § 2005 and AR 350-100, I will be subject to reimbursement for a pro-rata share of my graduate education in the event that I fail to complete the additional ADSO incurred for exercising my option to attend graduate school.

o. I understand that this agreement may be canceled by the Secretary of the Army, or his designee, at any time during my initial commissioning ADSO based upon the needs of the Army. Upon such cancellation, any service obligation that I may have incurred pursuant to the Army's CSP Graduate School Option for ADSO will become void.

p. I have read and understand the statements above and understand these statements are intended to constitute all the promises and guarantees concerning my participation in the Army's CSP Graduate School Option for ADSO. No other verbal promise, representation not contained in this agreement, or altering of this contract in any fashion, is valid. I hereby agree that I will not base any waiver request on promises or representations not contained in this agreement.

q. I understand that the following list includes accredited graduate programs I may choose from, but am not limited to, until such list is revised (Graduate programs not eligible under this contract include those that grant professional degrees to practice medicine, dentistry, veterinary medicine, or the seminary):

Accounting	Engineering Management	Law/Legal Studies
Anthropology	Environmental Science	Logistics Management
Area/International/Regional Studies (African, Asian, Middle Eastern, Western European, Latin American)	English/Literature/Philosophy	Management
Biochemistry	Finance	Mathematics
Biology	Foreign Languages	Media & Public Affairs/Relations
Business Administration	Forensic Sciences	Military Studies
Chemistry	Geography	National Security Affairs/Studies
Computer Science	Geosciences	Operations Research
Diplomacy	Governance	Physics
	History	Political Science
	Human Resources Management	Public Administration/Affairs/Policy
	Information Technology	Public Policy Management

Economic/Political Geography  
Economics  
Educational Psychology  
Engineering (All)

International Business  
International Law  
International Relations  
Kinesiology and Wellness

Social Psychology  
Sociology  
Urban Design/Planning

\_\_\_\_\_  
Cadet (Print or Type Name)

\_\_\_\_\_  
Signature and Date

\_\_\_\_\_  
PMS/APMS (Print or Type Name, Rank, Position)

\_\_\_\_\_  
Signature and Date